

**Government of Andhra Pradesh  
Commissionerate of Collegiate Education**

**Academic & Administrative Audit (AAA) – 2021-2022**

**FORMAT – I (COLLEGE PROFILE)**

**PART- A**

1. Name of the College and Address  
URL of Website  
E- Mail  
Phone number
2. Vision & Mission
3. Name of the Principal, email, and mobile Number
4. Name of the Vice-Principal, email, and mobile Number
5. Name of the IQAC Coordinator, email, and mobile Number
6. \* Name of the Academic Coordinator, email, and mobile Number
7. Year of Establishment
8. UGC 2(f) and 12 B status (certificates to be verified)
9. Autonomous status – Yes/No, If yes, Since \_\_\_\_\_
10. RUSA status
11. College land and Plan details /documents
12. Affiliation status : Permanent / temporary (certificates to be verified)
13. AISHE Status – Document
14. NAAC Status -
  - a) Previous NAAC Cycle date and Month
  - b) Date of Expiry
  - c) Previous Grade and CGPA (certificates to be verified)
15. Status of peer team recommendations

S. No	Recommendations made	Recommendations fulfilled/ To be fulfilled

Action taken report to be attached

**16.** Previous Recommendations of Academic Audit of the CCE

No. of suggestions made	No of suggestions implemented

Action taken report to be attached

**17.** NIRF Rank (if any) : Year:

**18.** Green Audit Report by Government Agency: Year:

**19.** Awards & Achievements for the institution during the current Academic Year with details:

**PART-B**

1. No. of Programmes Offered by the College

Year	2021-22	List of Programmes	2022-23	List of Programmes
Number of Programmes				

2. No of Value Added Courses introduced (last two years)

Year	2020-21	List of Courses	2021-22	List of Courses
Value Added courses				

3. Details of teaching faculty

No of posts	Sanctioned	Working	Vacancies
Regular			
PTL			
Contract			
Guest			
Total			

4. Qualifications of teaching staff

Teaching Staff	PG	M. Phil	Ph.D	NET/SET
Regular				
PTL				
Contract				

Guest				
Total				

5. Details of non- teaching faculty

No of posts	Sanctioned	Working	Vacancies
Total			

6. Student strength particulars

a) During the last two years

Year	2020-21			2021-22		
No. of students	I	II	III	I	II	III

7. No of students appeared in the final year exams during the last two years

Year	2020-21			2021-22		
Programme wise	A	P	%	A	P	%

8. Teacher – student ratio (Current Year)

9. Infrastructure details (Physical and Academic facilities of Criterion-IV)

- i. Total no of class rooms
- ii. Total no of laboratories
- iii. Total no of digital classrooms
- iv. Total no of virtual classrooms
- v. Total no of ICT enabled classrooms
- vi. Total no of studios
- vii. Total no of Computers, Student & Computers Ratio
- viii. Total no of printers
- ix. Total no of scanners
- x. Total no of Xerox facility (at Depts&Office)
- xi. Total no of Wi-Fi routers
- xii. Internet Bandwidth
- xiii. Seminar halls
- xiv. Auditorium
- xv. Details of sports facilities

- xvi. Gymnasium (No of stations)
- xvii. Rooms for administration
- xviii. Water – RO facility
- xix. Toilets for staff (Men/Women/Differently abled)
- xx. Toilets for students (Men/Women/Differently abled)
- xxi. Divyanggan friendly facilities (Ramps/Lifts/Softwares)
- xxii. No of fire extinguishers in the labs and corridors
- xxiii. Solar energy details – LEDs , Green Audit Status
- xxiv. Examination Cell
- xxv. Library
  - No. of Books & Journals
  - Status of Automation
  - E-journals
  - Nlist subscription
  - Internet
  - Foot Fall
  - E-footfall
  - Xerox Facility (at Library)
- xxvi. Women's waiting hall
- xxvii. Grievance Reddressal Cell
- xxviii. Health Centre
- xxix. ELL
- xxx. JKC Lab
- xxxi. Computer Labs
- xxxii. Canteen Facility

10. Research :

❖ No of collaborations / Functional MoUs

Year	2020-21	2021-22
Number of collaborations / MoUs		
No. of Follow up Activities		

❖ No of publications in UGC – CARE listed journals

Year	2020-21	2021-22
Number of Publications		

❖ No of start-ups

Year	2020-21	2021-22

Number of start-ups		
---------------------	--	--

❖ No of patents

Year	2020-21	2021-22
Number of patents		

❖ No of Research Guides

Year	2020-21	2021-22
Number of Research Guides		

❖ No of Research Scholars

Year	2020-21	2021-22
Number of Research Scholars		

❖ No of Major/ Minor Research Projects

Year	2020-21	2021-22
Number of Major RPs		
Number of Minor RPs		

❖ Incubation Centre with Research Facility: Yes/No

❖ Consultancy offered:

Area	Organization (MoU)	Revenue Generated

11. Policies prepared and implemented (Give Details)

12. No. of Committees appointed (Provide links of meeting minutes & reports)

13. Extension activities (Current year )

a) No. of Extension activities in the Neighborhood for social and holistic development

b) No of Extension activities conducted through NSS/NCC/ RED CROSS/YRC

- c) No of Extension activities in collaboration with government agencies
- d) No of Extension activities in collaboration with Non-Governmental Organizations

14. Feedback, Student Satisfaction Survey mechanism adopted :

(Provide Link)

15. Alumni Association – involvement and activities :

No. of meetings conducted :

16. Awards and achievements-current year (to be verified - )

- ❖ Students
- ❖ Staff

17. Total no of scholarships and free ships (Current Year) \_\_\_\_\_

Total Amount in Rs:- \_\_\_\_\_

18. Total no of capacity building and skill development activities conducted by the college (Current Year)

Teaching	
Non –Teaching	

19. Trainings conducted by JKC for competitive exams during the last two years

Training:

Year	2020-21	2021-22
Number of students registered		
Number of students trained		
a. from your GDC		
b. from other colleges		

Placements:

Year	2020-21	2021-22
No. of companies visited the campus		
Number of students Placed		
a. from your GDC		
b. from other colleges		

CSP:

Year	2020-21	2021-22
Number of students Participated in CSP		
a) B.A		
b) B.Com		
c) B.Sc		

Internship:

Year	2020-21	2021-22
Number of students completed Internship		
d) B.A		
e) B.Com		
f) B.Sc		

Type of Internships:

Year	2020-21	2021-22
Total No of Physical Internships		
Total No of Online Internships		
Total No of paid Internships		

## 20. Student Support and Progression

### A. Students Progression to Higher Education (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A		
b) B.Com		
c) B.Sc		

### B. Employment (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A		

b) B.Com		
c) B.Sc		

C. Entrepreneurship (Programme wise)

Year	2020-21	2021-22
Number of students		
a) B.A		
b) B.Com		
c) B.Sc		

21. Grants/funds received from (in Lakhs/Rs.)

- A. Government
  - B. Non-governmental bodies
  - C. Individuals/ Philanthropists
  - D. CSR
  - E. Budget allocated for Infrastructure
  - F. Expenditure for Books & Journals
- Budget Sanctioned Rs. \_\_\_\_\_ ; Utilized Rs.  
\_\_\_\_\_

22. Governance and Leadership

- ❖ Institutional Development Plan (Next two years)
- ❖ Institutional distinctiveness in specified area

23. Contribution of IQAC

- ❖ Incremental changes during the last two years

24. Best Practices of Institution

- 1.
- 2.

25. Evaluative Reports of the Departments (Provide Links)

26. For Autonomous Colleges

- A. Academic Council**
  - Last Academic Council meeting date
  - Major decisions for enriching curriculum/Academics
- B. Controller of Examinations**
  - Examination reforms proposed and implemented
  - CIA
  - Mechanism for addressing grievances
  - Mechanism for transparency in setting up of Question papers
  - Mechanism for appointing examiners
  - Mechanism adopted to ensure the security of information



- CoE expenditure report with details

**C. Board of Studies**

- Mechanisms for updating curriculum
- Justification Reports for Curricular revamp

**D. Governing Body**

- Last G.B meeting date
- Major resolutions for administration

27. College Handbook (to be uploaded on the college website)
28. College Magazine (to be uploaded on the college website)
29. Monthly News Letters(to be uploaded on the college website)
30. Departmental meeting Minutes Registers (to be verified)
31. Reports of various committees (to be verified)
32. CPDC/Finance Committee Meeting Minutes Registers (to be verified)
33. Implementation status of Biometric Attendance and TLP Reports (to be verified)